General vestry person responsibilities include:

- Attend monthly vestry meetings (typically the second Tuesday evening of the month) and the Annual Meeting of the parish (January)
- Attend the annual vestry retreat (February)
- Usher periodically throughout the year at worship services (normally 4-6 times each quarter)
- Lead an area of vestry responsibility
 - Establish committees, with the approval of the Rector and/or Wardens, as needed to achieve goals and objectives
 - Update the vestry regularly on progress, issues or concerns
 - Maintain files of all work done for record keeping and training of new vestry members
- Participate as able in worship services, fellowship opportunities and outreach efforts of the church
- Be recognized by the Treasurer (pledge annually to our stewardship campaign)
- Other duties as may arise

Please contact Gary Martin at <u>gcmartin56@gmail.com</u> or Laura Sniader at <u>lsniader1@gmail.com</u> if you have any questions.